

MARCH 2022 | CALL FOR APPLICATIONS

# CENTRE IT MANAGER MINI-MODULE



THIS MINI-MODULE IS FOR CENTRE IT MANAGERS WITH AN INTEREST IN LEARNING MORE ABOUT MOODLE ADMINISTRATION (MAXIMUM OF 2 MANAGERS FROM EACH CENTRE ALLOWED TO ENROLL)

While this mini-module is for anyone with an interest in learning more about Moodle administration, it is of most use to Centre IT Managers, Course Coordinators and Facilitators who need to manage modules and participant enrolment. We know that when you first start using a learning management system it can appear daunting. However, it doesn't have to be! Our goal is to simplify the process and show you how you can get your centre up and running on Moodle.

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| <b>MEETING 1</b> | ZOOM, TUE 08.03.22 @ 12-1 PM (CAT)<br>WHAT IS EXPECTED OF YOU. TASKS FOR THE WEEK |
| <b>MEETING 2</b> | ZOOM, TUE 15.03.22 @ 12-1 PM (CAT)<br>DISCUSS ISSUES AND ANSWER QUESTIONS         |

## WHAT WE EXPECT

- full participation in tasks and meetings
- engagement with the material provided
- creation of a course, a course duplicate and enrolment of users during course

## WHAT YOU GET

- improved moodle administration skills
- a certificate after successful completion
- competencies required by a Centre IT Manager

Ready to apply? Please click on the link to complete the online form:  
<https://www.digiface.org/application-centre-it-manager/> Application deadline:  
28.02.22. Questions? Contact [karlien.potgieter@mandela.ac.za](mailto:karlien.potgieter@mandela.ac.za).